

BELKNAP COUNTY COMMISSIONERS  
34 County Drive  
Laconia, NH 03246  
Phone (603) 527-5400  
Fax (603) 527-5409

**David DeVoy**  
Chairman  
Sanbornton

**Hunter Taylor**  
Vice-Chairman  
Alton

**Richard Burchell**  
Clerk  
Gilmanton

## Commission Meeting Minutes September 16, 2015

In Attendance: Commissioners David DeVoy, Hunter Taylor and Richard Burchell and County Administrator Debra Shackett.

**Minutes 8/24/15; 9/2/15:** M/Burchell, S/Taylor to approve the minutes of 8/24/15 and 9/2/15 Unanimous. **Motion passed.**

**Ratification of Documents Previously Signed:** M/Taylor, S/Burchell to ratify the previously signed documents. Unanimous. **Motion passed.**

### **Previously Signed Documents**

<b>Document Date</b>	<b>Document</b>
9/1/2015	Payroll Manifest
9/1/2015	A/P Manifest
9/3/2015	A/P Manifest
9/2/2015	Leave Request Slip
9/10/2015	Payroll Manifest
9/10/2015	A/P Manifest
9/11/2015	Cert. Regarding 2015 Qualified Tax Exempt Obligations (Gunstock)

**JAG Memorandum of Understanding (w/City of Laconia):** Captain Bill Clary from the Laconia Police Department explained the Byrne Justice Assistant Grant (JAG). There are two parts to the grant. The first part would allow the Laconia Police Dept. to purchase 9 additional rifles for the department for the purpose of active shooter protocol. The second part the Sheriff's department would receive to purchase speed radar units. M/Taylor, S/Burchell sign the JAG Memorandum of Understanding. Unanimous. **Motion Passed.**

**Interim Superintendent Gray-Dept. Update:** Interim Superintendent Gray reviewed the inmate population statistics and a project he is working on with the conservation district.

M/Taylor, S/Burchell to approve the conservation district high tunnel project. Unanimous.  
**Motion Passed.**

**Review of 2014 Audit Report:** Sheryl Burke, Melanson Heath Auditors, reviewed the 2014 Audit Report. The full audit report can be found on the Belknap County website.

**Health Insurance:** Rick Jones, Deputy Admin. For Inerlocal Trust, stated if the county would like to switch to a 12 month plan the premiums will increase 2% from the original rates. There was discussion on how much the county will save with the new numbers. Administrator Shackett stated Healthtrust will have their rates out at the end of October. Commissioner DeVoy asked for a letter for the union. Brittany Edgerly, Wellness Rep, spoke about the wellness plans they can offer the county. She stated their wellness benefits are equal or better than the current plan. Administrator Shackett asked when the county would get the first return. Rick Jones stated 2017, if available.

**Transfer Request:** The Commissioners reviewed and discussed each of the transfers. The following motions were made and passed:

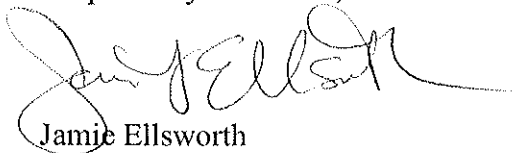
1. #2015.16 M/Taylor, S/Burchell. Unanimous.
2. #2015.19 M/Burchell, S/Taylor. Unanimous.
3. #2015.20 M/Taylor, S/Burchell. Unanimous.
4. #2015.18 M/Taylor, S/Burchell. Unanimous.
5. #2015.21 M/Taylor, S/Burchell. Unanimous.
6. #2015.17 M/Taylor, S/Burchell. Unanimous.
7. Wage & Health Insurance M/Taylor, S/Burchell, Unanimous.

**Appoint Negotiating Agent:** Commissioner Taylor made a motion to create the position of Belknap County Negotiating Agent to be a 2 year term. The pay would be \$1.00 plus mileage reimbursement. He motioned to hire Roger Gray for the term of 1/1/15-12/31/16. There was discussion about where the money would come from. M/Taylor, S/DeVoy. 2-1 Burchell was opposed. **Motion Passed.**

**Budget Review:** The Commissioners reviewed the budget. There was discussion about how purchases get entered and the importance of not over expending a line item.

**Adjourn:** M/Taylor, S/DeVoy to adjourn at 10:04 am.

Respectfully submitted,



Jamie Ellsworth  
Administrative Assistant